

Apprenticeship in Accounting

Overview

The Apprenticeship in Accounting has been designed to provide a structured approach to training and developing prospective Accountants and is suitable for employees in the following roles:

- > Trainee Accounting Technician
- > Assistant Accountant

The framework includes the following components:

- > Level 3 Diploma in Accounting
- > Essential Skills Wales Level 2 in Communication
- > Essential Skills Wales Level 2 in Application of Number
- > Employee Rights and Responsibilities

Level 3 Diploma in Accounting

Mandatory Units	Level	Credit
Accounts Preparation	3	9
Prepare Final Accounts for Sole Traders and Partnerships	3	6
Cost and Revenues	3	8
Indirect Tax	3	4
Spreadsheet Software	3	6
Professional Ethics	3	4

Mae'r Rhaglenni Prentisiaeth, Hyfforddeiaeth a Thwf Swyddi Cymru, a arweinir gan Lywodraeth Cymru, yn cael cymorth ariannol gan Gronfa Gymdeithasol Ewrop

The Apprenticeship, Traineeship and Jobs Growth Wales Programmes, led by the Welsh Government, are supported by the European Social Fund



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Delivery Options for AAT Level 3

Option 1: Day release for 42 weeks (36 over the academic year plus 6 weeks for those requiring Essential Skills) - Every Wednesday 9am - 12pm and 1pm - 4pm

Option 2: Two evenings a week for 42 weeks (36 over the academic year plus 6 weeks for those requiring Essential Skills) - Every Monday 6pm - 9pm and Every Wednesday 6pm - 9pm

Please contact us for more information:

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Visit our website: alstraining.org.uk for a comprehensive list of our training services